

# Transfer of Credit to Concorde

Effective: 01/11/2023

Students who formerly attended a postsecondary institution accredited by an agency as recognized by the U.S. Department of Education may be granted transfer credit for equivalent courses taken at the previous institution. Students must submit a Request for Transfer Credit as soon as possible after being enrolled at Concorde; in addition, students are responsible for having official transcript(s) from their previous institution forwarded to Concorde. To be eligible for transfer credit consideration, the following must be met:

- An official copy of the student's transcript is on file with Concorde;
- Non-General Education courses were completed within the previous 12 months, and a grade of "B" or better was earned;
- General Education courses were completed within the last five years, and a grade of "B" or better was received;
- A copy of the catalog containing the course description, which the student enrolled under, is provided; and
- CLEP courses may be accepted if completed within the five years and have a minimum score of 60.
- AP scores may be accepted if:
  - The official College Board Assessment is received
  - The Assessment scores are within five years of the request to transfer
  - The following scores are achieved:
    - CHEM1310 (3 credits) Score of 3 or higher: Chemistry
    - CHEM1411 (3 credits) Score of 3 or higher: Chemistry
    - CHEM1421 (3 credits) Score of 3 or higher: Chemistry
    - CSCI1310 (3 credits) Score of 3 or higher: Computer Science A
    - ENGL1310 (3 credits) Score of 3 or higher: English Literature and Composition or English Language and Composition
    - ENGL1320 (3 credits) Score of 3 or higher: English Literature and Composition or English Language and Composition
    - PSYC1310 (3 credits) Score of 3 or higher: Psychology
    - MATH1310 (3 credits) Score of 3 or higher: Statistics
    - MATH1320 (3 credits) Score of 3 or higher: Statistics

Students requesting to transfer credit(s) must submit all required documentation no less than one week prior to the start of their program of study. If the Academic Affairs department determines the credits are acceptable for transfer, credit will be given for those courses, and the student will be scheduled to take only those courses needed to fulfill the requirements for graduation.

Under no circumstances does Concorde Career College grant academic credit for life experience for non-military students. This section does not apply to students withdrawn from the same Concorde campus regardless of withdrawal date.

This section does not apply to students withdrawn from the same Concorde campus regardless of withdrawal date.

Students who receive transfer credit will have the program tuition charge prorated based upon the remaining number of credits the student must earn in order to graduate. The Business Office will make the appropriate tuition adjustment.

Concorde does not make any representation or guarantee that coursework completed at another institution will transfer to Concorde.

## Credit by Challenge Exam for Texas Veterans

Effective: 04/21/2023

Under Texas Education Code (TEC) Chapter 132.026 and 132.055, Texas's proprietary Career Schools and Colleges must consider skills obtained through military experience, education, and training. Texas Administrative Code Chapter 807.121(e)(7) requires that Career Schools and Colleges grant credit for experience, education, or training for programs that align with the military course credit directory.

Challenge exams will provide veteran students the opportunity to receive credit for required courses by demonstrating proficiency via an exam in a particular subject area. Veteran students will have their skills and knowledge validated through this procedure.

In order to determine whether a veteran student may receive credit by challenge exam for any courses in their chosen program of study, they must indicate the applicable courses for which they are requesting a challenge examination.

For any course(s) consisting of both clinical and theory hours, in addition to a challenge by credit exam, a skills assessment will be required. For courses consisting of clinical/externship hours only, a skills assessment will be required in order to receive credit by challenge exam.

Credit by challenge exam is not available for general education and CPSO courses.